



Jessi Eden Brown, MS, LMHC, LPC, NCC
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Workplace Bullying Coaching Terms of Service

Current fees for coaching services can be found here: <http://eden-therapy.com/coaching/>
Payment for service is due at the beginning of the session by credit card or in advance via PayPal.

Professional coaching sessions provide education and guidance for developing specific strategies to address and cope with workplace bullying. Coaching is not an appropriate treatment or response for crisis situations.

By scheduling an appointment, you are agreeing to the following terms and conditions:

- I agree to employ Jessi Eden Brown, LLC as my coach at her currently posted fee. If my session runs over its allotted time, I agree to pay a pro-rated fee to cover the extra time.
- I understand that Jessi will telephone me at our scheduled session time.
- I agree to give a minimum of 24-hours notice for any requests to reschedule or cancel my appointment. I understand that I may be charged for any missed sessions if I do not give this notice.
- If I choose to send notes, summaries, or documentation to Jessi for review prior to our appointment, I understand she will subtract the time it takes to read the materials from our session.
- I understand that, although my coach is a trained and licensed mental health counselor, she will **not** be acting in the role of counselor or psychotherapist during our coaching sessions. I know that I am not entering into a formal therapeutic relationship with Jessi Eden Brown and that coaching does not take the place of psychotherapy.
- I understand that Jessi does not retain detailed notes from our sessions. I also understand she does not perform psychological assessments, nor make court appearances as a witness in legal cases.
- I give my coach permission to be honest, direct, supportive, and to challenge me.
- I understand that coaching is a collaborative process and success depends upon my commitment. Jessi's role is as a facilitator of change, but it is my responsibility to enact or bring about the change I seek. As such, I agree to help guide the process and communicate if/when it is not working as desired.
- I understand and agree that I am fully responsible for my well-being, including my choices and decisions. I understand that I am always free to reject any advice, suggestions, or requests made by my coach at any time.
- I understand that my coach will honor my confidentiality unless required by law to disclose information about me. ****Exceptions to confidentiality include: 1) Stated intention to harm oneself or others; 2) Relayed information about abuse of a child, dependent adult, or elderly person; or 3) When ordered to release information by a court-issued subpoena.**
- If I have any questions about the terms or conditions listed above, I will ask Jessi for clarification.